

Printing

Single label

To print current label: • Press **PRINT**.

Colour change

Printing stops with  displayed. To change colour: • Change ink ribbon cassette.

Multiple copies

To print several copies: • Press **COPIES**.  displayed.
• Use  or  to select number of copies required.
• Press .

Consecutively numbered labels

To print: • Press  + **123...n COPIES**.
• Use  or  to select number of increments.
• Press .

Continuous labels

To print several labels on a continuous length of tape: • Set Cut on/off lever to OFF.
• Print labels.
• Set Cut on/off lever to  ON.
• Press  + **PRINT**.

Fixed length label

To display length: • Press  + **LENGTH CASSETTE**.

To set label length: • Press again until  displayed.

To set text length: • Press again until |A| displayed.
• Use  or  to increase or decrease the length in 2mm (1/10") steps.

• Press .

• Press **PRINT**.

Using fixed size characters with a fixed length label

If label length fixed BEFORE text entered: • Length box flashes to warn if text too long for label.

If length shortened AFTER text entered: • Label cannot be shorter than length of text.

DYMO 6000 Labelmaker QUICK REFERENCE GUIDE

Symbols

Press **SYMBOL**.

Use , , ,  to select symbol.

Press  to place symbol in label.

	!	"	#	\$	%	&
'	(*	+	-	.	
/	0	1	2	3	4	5
7	8	9	:	;	<	=
?	@	A	B	C	D	E
G	H	I	J	K	L	M
O	P	Q	R	S	T	U
W	X	Y	Z	[\]
a	b	c	d	e	f	g
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o	p	q	r	s	t	u
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Function keys



ON/OFF
Switches the power on and off. Switches off after one minute if no keys are pressed.

PRINT
Prints the label, then cuts the label at the end.

Δ + **PRINT**
Feeds out approximately 30mm (1 1/8") of label tape, then cuts the tape.

COPIES
Displays a small box; use \leftarrow or \rightarrow to select the number of multiple copies of a label. Press ESC to cancel or \leftarrow/\rightarrow to complete.

Δ + **123...n COPIES**
Enables a number label or barcode label to be incremented by 1 on each of up to 100 copies of a label. Press ESC to cancel or \leftarrow/\rightarrow to complete.

SIZE
Press to step through character sizes available, as shown on the display.

Δ + **PREVIEW SIZE**
Shows a view of the whole label on the display.

UL/BOX
One press underlines the complete label. Second press puts a line box around the complete label. Third press gives underline and line box. Press again to cancel and return to normal text.

Δ + **NEW UL/BOX**
Clears the current label from the display and resets to normal settings — i.e. auto-scaling, normal text, normal width, left-justified, all function options OFF.

CASSETTE
Press to select the correct label format for the tape cassette installed. Note that the layout of the text on the label may be altered.

Δ + **LENGTH CASSETTE**
Displays the current label length. Press ESC to cancel, or press again to select fixed label length \leftarrow/\rightarrow or fixed text length |A|. Use \leftarrow or \rightarrow to increase or decrease the length in 2mm (1/10") steps. Press \leftarrow/\rightarrow to

complete.
STYLE
Press for menu to change whole label to normal (A), **bold** (A), or **outline** (A) character styles. Use \uparrow or \downarrow to select, then press \leftarrow/\rightarrow .

Δ + **ITALIC STYLE**
Changes the whole label into italic text (A).

WIDTH
Selects double, reduced or normal width characters, as shown on the display. Affects the whole label.

Δ + **JUSTIFY WIDTH**
The complete label is normally left-justified (L), i.e. each line starts at the left-hand side. Press to step through centred () right justified () or return to left justified.

VERT
Rotates the complete label through 90°, as indicated in the display. Text is printed vertically. Press again to cancel.

Δ + **COLOUR VERT**
Press to change the print colour of the label at the

$\uparrow/\downarrow/\leftarrow/\rightarrow$ keys
Move the cursor around the text or, in conjunction with certain function keys, select menu options and numerical values. On a single-line label, pressing \downarrow moves the cursor to the end of the label. Pressing Δ + \leftarrow or Δ + \rightarrow moves the cursor to the beginning or end of the line.

cursor position.
SYMBOL
Press for table of symbol characters. Use $\uparrow/\downarrow/\leftarrow/\rightarrow$ to select symbol. Press \leftarrow/\rightarrow to place symbol in label.

Δ + **BARCODE SYMBOL**
Press to convert into a barcode label.

M in
Press to store a copy of the current label in the next available memory space. The display will change to show 'M' for one second to confirm.

Δ + **MC M in**
Press to clear a stored label from the memory. Can only be used after using 'MR' or 'SEARCH' functions.

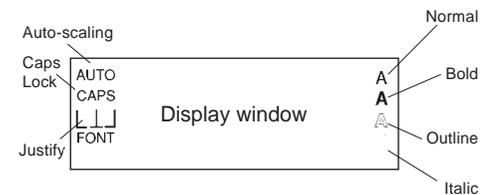
MR
Press to see all the labels stored in the memory; use \uparrow or \downarrow cursor keys to scroll through the labels. Use \leftarrow or \rightarrow to move the cursor along label text. Cursor moves to the same position in the text as you scroll through the labels.

Δ + **SEARCH MR**
Press followed by up to six characters of the label to be searched for. Enables you to search for particular types of labels only, e.g. all labels beginning 'DYMO 6'.

Display

Warning symbols

- 'M' Memory full
- Cutter failure
- No tape cassette installed
- Internal batteries need re-charging



Justify: L = ranged left, \perp = centred, \lrcorner = ranged right.

Formatting

Whole label
To change all text: Use a function key — e.g. press **UL/BOX** once to underline.

Part of a label
To change part of text only: Use $\uparrow/\downarrow/\leftarrow/\rightarrow$ to place cursor next to the first character to be altered. Press **M** then use \leftarrow or \rightarrow to mark each character required. Press function key required. Press **M** or \leftarrow/\rightarrow ; change is displayed.

Tape widths
Shaded bands flash in display if label tape different to label format displayed. Press **CASSETTE** until display stops flashing. Note: Text layout may alter.

Auto scaling
Adjusts character size automatically to fit label. Press \leftarrow/\rightarrow to start a new line. Text size alters to fit.

Character sizes
To set manually: Press **SIZE** until size required is displayed.

Mixed text styles and pages
To create pages with different formats: Place cursor at break point. Press Δ + \leftarrow/\rightarrow . Select style/format, as under

Part of a label, for each page.

Colour Position cursor in text.

To mark colour change in text: Press Δ + **COLOUR VERT**